

## Information on data protection regarding services of the Library of the Hanover University of Music, Drama and Media (HMTMH)

In order to be able to provide information and media to you according to the task of this library we must collect and store your personal data. Without the provision of personal data no services of the library may be used.

**Responsible authority regarding data protection** is the Hanover University of Music, Drama and Media, Emmichplatz 1, 30175 Hannover, tel.: 0511-3100-200, e-mail: hmtm@hmtm-hannover.de

**Data Protection Officer** is Prof. Dr. Reinhard Kopiez, Hanover University of Music, Drama and Media, Emmichplatz 1, 30175 Hannover, tel.: 0511-3100-7608, e-mail: datenschutz@hmtm-hannover.de

**The supervisory authority** is the State Commissioner for Data Protection of Lower Saxony, Prinzenstraße 5, 30159 Hannover, tel.: 0511-120-4500, fax: 0511- 120-4500, e-mail: poststelle@lfd.niedersachsen.de

**The legal basis** is § 17 Niedersächsischen Hochschulgesetz (NHG)<sup>1</sup>, §§ 1-5 and 7-10 Niedersächsisches Datenschutzgesetz (NDSG)<sup>2</sup>, § 5 Rules Governing the Use of the Library of the HMTMH<sup>3</sup>, in case of use of joint services across locations and institutions your consent and Art. 6 para. 1 a) EU General Data Protection Regulation (GDPR)<sup>4</sup>.

When using **local services**, the partner libraries of the **Cooperation of Hannover's Scientific Libraries (HOBSY)** have access to your personal data for the provision of joint services across locations and institutions.

The data will be stored for the duration of your use of the services of this library. If you no longer wish to use the library services and the library has no further claims against you for the return of media, payment of fees or any other legal reason, we will delete your data upon request. If you have not used the services of this library for more than five years, your data will be deleted.

### Your rights<sup>5</sup>:

You have the right to obtain information about the data stored in this library at any time, as well as on rectification or erasure or on restriction of processing or – as far as the processing is based on your consent – a right of revocation, if necessary a right of objection as well as the right of data portability. Complaints may be lodged with the above-mentioned supervisory authority.

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<sup>1</sup> Niedersächsisches Hochschulgesetz (NHG) in the version promulgated on 26th February 2007 (Nds. GVBl. p. 69) last amended by act of 15th June 2017 (Nds. GVBl. p. 172);

<sup>2</sup> Niedersächsisches Datenschutzgesetz (NDSG) in the version promulgated on 16th May 2018 (Nds. GVBl. 6/2018 p. 69);

<sup>3</sup> Rules Governing the Use of the Library of the University of Music, Drama and Media Hannover (BenO BHMTMH 2015) in the version promulgated on 1st July 2015, published in Verkündungsblatt der Hochschule für Musik, Theater und Medien Hannover Nr. 03/2015 on 9th July 2015;

<sup>4</sup> Regulation (EU) 2016/679 of the European Parliament and of the Council of 27th April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), <https://eurlex.europa.eu/legal-content/EN/TXT/?uri=CELEX:32016R0679>;

<sup>5</sup> Terms used here are based on the definitions used in the EU General Data Protection Regulation (GDPR).