

Introduction to electronic lending

1. User card

To borrow books or other materials, you need a library card (a so called HOBSY-Card). In case you already own such card, we will enable it for the HMTMH library. The library card has a limited validity (usually one year). Before the end of validity you will receive an e-mail. If you want, you can renew the validity at the issue point.

2. Registration

If you want to join the electronic lending, please contact us at the issue point at the library of the HMTMH.

What you should bring:

- a valid identity card or a passport as well as an official registration document showing your current address in Germany („Meldebescheinigung“).
- Students: The HMTMH-Card
- Your HOBSY-Card (card of the Hanoverian libraries), if you already own such a card. A charge of 5 Euro will be due if you don't own a HOBSY-Card.

The library card is accepted at

- The Library Emmichplatz (Zentralbibliothek)
- The Library of the Forschungszentrum Musik und Gender
- The Library of the Institut für musikpädagogische Forschung.

The Library of the Europäisches Zentrum für Jüdische Musik is a reference library, which can still be used without a library card.

In the other libraries of the HOBSY-Network, including the Kurt-Schwitters-Forum (KSF) library at the Expo Plaza, you have to enable your card before you start.

3. User account

You will find your user account at the Online catalogue (OPAC) of the HMTMH library (menu item "User account").

To gain access to your borrower data you first have to login. In addition to your card number (you can find it near the barcode) you need a password. The default password is your date of birth (<DDMMYY>), e.g. 120591 for the 12th of May 1991.

With your user account you are able to

- find out information on duration of loans on borrowed media
- extend a loan period,
- reserve media, which are currently on loan to other users
- request media of the stack collection (Magazine)
- check to see if reserved media have arrived at the issue point.
- check for overdue fees
- change your password

4. Which media are prepared for the electronic lending (and which are not)?

As usual you can research the complete library holdings in the Online Catalogue of the HMTMH library (OPAC). You will find additional information below the title record

- a) a message that the media is currently borrowed (and until when)
- b) a link to request or reserve the media

New: In future you can order a part of the stack collection and have it promptly sent to the issue point. It will take some time, until the complete library holdings are prepared for the electronic lending. Of course you can borrow those media which are not yet prepared, especially material for orchestra and choir, however, we ask for your patience if it comes to short delays in lending.