



# AEC ONLINE APPLICATION SYSTEM - EASY

for mobility among higher music education institutions

Get started now!

# EASY WORKFLOW

# Student workflow: the basics



**Apply for  
exchange**

**Fill in  
application  
form**

**Add  
documents  
and media  
files**

**Edit the  
data**

**Submit the  
application**

**Confirm  
final  
decision**

# There are different ways...

**This is Bill.**

**Bill submits his applications  
through EASY.**



**This is Bob.**

**Bob needs to submit his  
applications by post.**




# Let's do it my way!




# Become an applicant





Association Européenne des  
Conservatoires, Académies de  
Musique et Musikhochschulen



European Online Application System

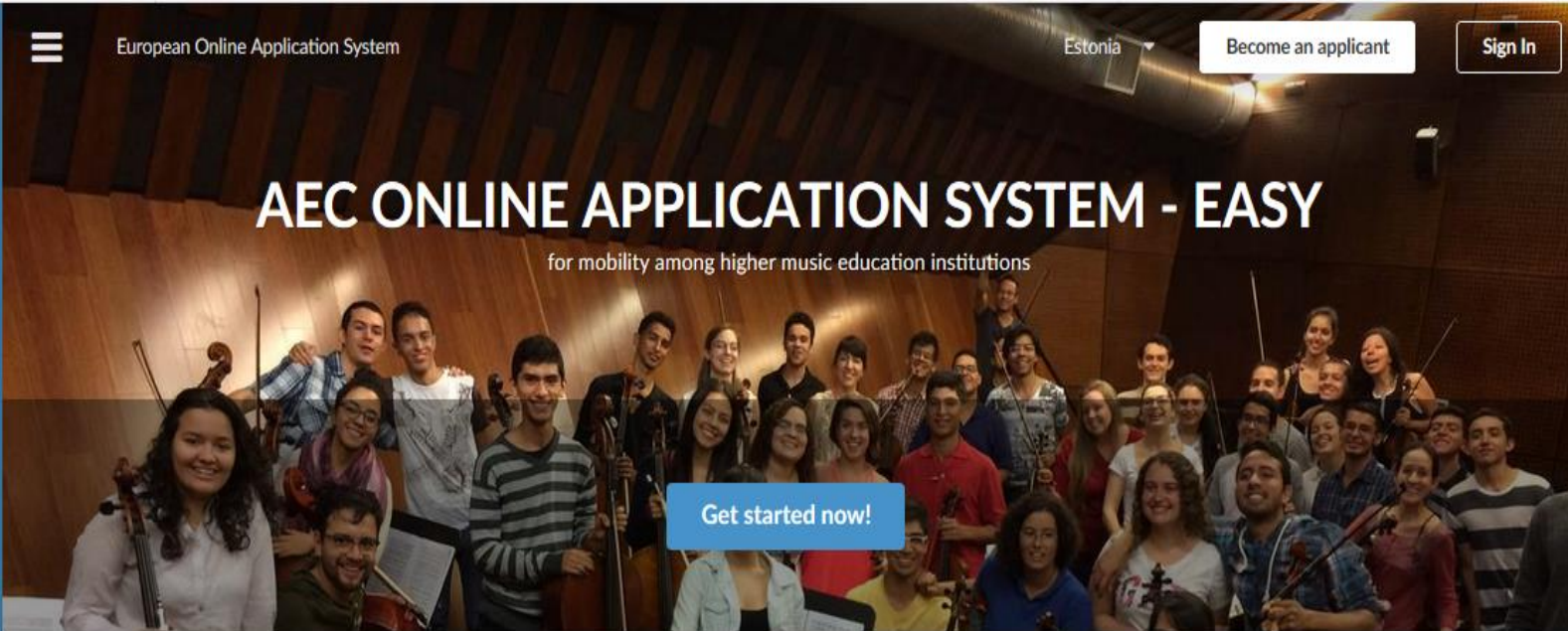
Estonia

Become an applicant

Sign In

## AEC ONLINE APPLICATION SYSTEM - EASY

for mobility among higher music education institutions



Get started now!

Find programmes

Browse institutions

Users Manuals for IRCs using EASY

Internal IRCs' email addresses

Privacy Policy (GDPR)

High contrast mode

Admin login

Partner login

Advisor login

Starting your application for exchange studies is easier than ever!

Simply follow these steps:

1. Start by clicking "Get started now!"
2. Search for the university you are from and click "This is my home institution"
3. Search for the university that you want to go to study in during your exchange and click "I want to study here"
4. Choose the type and level during your mobility
5. Choose the study period you wish to apply for by clicking on the corresponding "Apply now!" button

### FULL LIST of Institutions taking part in EASY in Year 2 and Deadlines

6 Dec 2017

Please find below the list of Institutions who joined EASY in the academic year 2017-18

[Read more...](#)

### Pilot Project of a European Online Application System (EASY) for mobility among higher music education institutions

6 Dec 2017

The International Relations Coordinators of AEC member institutions have been suggesting for some years that



# Create your account



European Online Application System

Estonia ▼



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DreamApply student admission software



[Home](#) > Sign up

Please fill in the following fields to create your applicant account. If you already have an account, please click [here](#)

Your given name(s) \*

e.g. John

Your family name \*

e.g. Smith

Please write your name exactly as shown in your passport.

Your e-mail \*

e.g. name@example.org

Please double-check that your email is correct.

Your Skype name (optional)



Your mobile phone (optional)

+372 123456789

Your citizenship \*

Estonia ▼

I have a reference code:

# Write down your applicant code

This is your unique applicant access code:



Please make a note of this code and keep it secure.

This code gives you access to your account on this website and allows you to modify and submit your application(s).

 I wrote it down, continue

**You will also receive an email with the code!**

# Choose your home institution

If you can not find your institution in the list, please contact the international relations coordinator of your institution to clarify the correct name of the institution and existence of online mobilities.




 Find


Or choose from a list of countries: [choose](#) ▼

Choose your home institution




**"George Enescu" National University of Arts from Iasi**   
Romania, Iasi


RO IASI01

 This is my home institution


• **Braunschweig University of Art**   
Germany, Braunschweig

D BRAUNSC02

 This is my home institution


**Aalborg University**   
Denmark, Aalborg


DK ALBORG01

 This is my home institution


**Aalto University**   
Finland, Espoo

SF ESPOO12

 This is my home institution

**Académie Royale des Beaux-Arts**   
Belgium, Brussels

B BRUXEL05

 This is my home institution



# Choose your destination institution

[Home](#) > Choose your destination institution

If you can not find your institution in the list, please contact the international relations coordinator of your institution to clarify the correct name of the institution and existence of online mobilities.



 Find


Or choose from a list of countries: [choose](#) ▼

Choose your destination institution




**"George Enescu" National University of Arts from Iasi** [↗](#)  
Romania, Iasi

RO IASI01

 I want to study here


**• Braunschweig University of Art** [↗](#)  
Germany, Braunschweig

D BRAUNSC02

 I want to study here


**Aalborg University** [↗](#)  
Denmark, Aalborg

DK ALBORG01

 I want to study here


**Academy of Arts In Banska Bystrica** [↗](#)  
Slovakia, Banská Bystrica

SK BANSKA02

 I want to study here

**Academy of Arts, Architecture and Design (UMPRUM)** [↗](#)  
Czech Republic, Prague

CZ PRAHA05

 I want to study here

# Apply for the mobility



Choose the type and level during your mobility:

Erasmus+ BA

Erasmus+ MA

Erasmus+ PhD

Nordplus

Bilateral



Conservatoire de Music Licinio  
Refice - Frosinone

Italy, Frosinone

Available for applicants from:



Estonian Academy of Music and  
Theatre

Estonia, Tallinn

Erasmus+ student mobility (BA)  
Music and performing arts

Erasmus+ BA, exchange

Study language: combined English/Italian

**Apply now!** Fall semester 2018/19



**Application deadline**  
May 15, 2018 23:59 UTC time



Application period has ended

**Apply now!** Spring semester 2018/19



**Application deadline**  
Oct 15, 2018 23:59 UTC time


**Apply now!** Academic year 2018/19



**Application deadline**  
May 15, 2018 23:59 UTC time



Application period has ended

 [More information](#)

# Fill in your application

< Next page >

✓ Save

➤ Submit

## Priorities

Profile

Contacts

Home university

Mobility

Languages

Media files

Documents

Motivation

Other

You can find information on our application procedure at [www.conservatorio-frosinone.it/international/incoming-students.aspx](http://www.conservatorio-frosinone.it/international/incoming-students.aspx). You can find there the list of documents you need to upload.

You can find our curricula for Bachelor programmes at [www.conservatorio-frosinone.it/didattica/corsi-afam/piani-di-studio-trienni.aspx](http://www.conservatorio-frosinone.it/didattica/corsi-afam/piani-di-studio-trienni.aspx).

You can find our curricula for Master programmes at [www.conservatorio-frosinone.it/didattica/corsi-afam/piani-di-studio-bienni.aspx](http://www.conservatorio-frosinone.it/didattica/corsi-afam/piani-di-studio-bienni.aspx).

Please refer to our curricula when filling in your Study plan.

### Erasmus+ student mobility (MA)



📅 1 FROSINO02 - Fall semester ⚙️ Erasmus+ MA, exchange

💬 combined English/Italian

🏛️ Conservatoire of Music Licinio Refice - Frosinone + Estonian Academy of Music and Theatre

My studyplan

+ Add more choices



Don't forget to  
complete your  
studyplan!

# Upload documents and media files



Next page >

✓ Save

Submit

Priorities

Profile

Contacts

Home university

Mobility

Languages

Media files

Documents

Motivation

Other

Please upload the required documents below:

- CV
- Transcript of Records
- Letter of motivation.

A recommendation letter is optional.

You will need to scan them into the computer and then upload them below.



**No documents have been uploaded**

Use the form below to upload the required documents



Click to select documents or simply drop them here

You can only upload files up to **4 MiB** in size each from the following types: **JPEG, GIF, PNG, PDF**. Please make sure that the image is not blurry or distorted and has plenty of contrast. Remember that they should be legible when

# Compile your study plan

<

Next page >

✓ Save

Submit

Priorities

Profile

Contacts

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Languages

Media files

Documents

Motivation

Other


You can find information on our application procedure at [www.conservatorio-frosinone.it/international/incoming-students.aspx](http://www.conservatorio-frosinone.it/international/incoming-students.aspx). You can find there the list of documents you need to upload.

You can find our curricula for Bachelor programmes at [www.conservatorio-frosinone.it/didattica/corsi-afam/piani-di-studio-trienni.aspx](http://www.conservatorio-frosinone.it/didattica/corsi-afam/piani-di-studio-trienni.aspx).

You can find our curricula for Master programmes at [www.conservatorio-frosinone.it/didattica/corsi-afam/piani-di-studio-bienni.aspx](http://www.conservatorio-frosinone.it/didattica/corsi-afam/piani-di-studio-bienni.aspx).

Please refer to our curricula when filling in your Study plan.

Erasmus+ student mobility (MA)



I FROSINO02 - Fall semester


Erasmus+ MA, exchange

combined English/Italian

Conservatoire of Music Licinio Refice - Frosinone + Estonian Academy of Music and Theatre

My studyplan

+ Add more choices



Don't forget to complete your studyplan!

# Add the subjects



You can choose up to 70.0 ECTS credits

You have currently chosen 0 ECTS credits

Code

Subject name

Term

0

ECTS



Code

Subject name

Term

0

ECTS



Code

Subject name

Term

0

ECTS




+ Add a new subject



# Edit the application




Academic year 2018/19


 Estonian Academy of Music and Theatre

The application is being prepared

Deadline: Apr 30, 2018







 Edit application


 View

1

Erasmus+ student mobility (BA)


 EE TALLINN03 - Academic year  Erasmus+ BA, exchange  English  Estonian Academy of Music and Theatre +  SDM - Danish National Academy of Music

 Important! The application is currently not submitted! Please click on the 'Edit application' button to do so.

 Conservatoire of Music Licinio Refice - Frosinone

The application is not yet filled

Deadline: May 15, 2018

 Edit application

 View

# And finally - submit!



Next page >



Save



Submit

## Priorities

Profile

Contacts

Home university

Mobility

Languages

Media files

Documents

Motivation

Other

### Erasmus+ student mobility (MA)



🚩 I FROSINO02 - Academic year 🌐 Erasmus+ MA, exchange

💬 combined English/Italian

🏛 Conservatoire of Music Licinio Refice - Frosinone ↔ Estonian Academy of Music and Theatre


My studyplan

+ Add more choices



Don't forget to  
complete your  
studyplan!

# Check inbox/email for notifications




Association Européenne des  
Conservatoires, Académies de  
Musique et Musikhochschulen

Find programmes

Browse institutions

My application

Tasks

 Inbox

Finances

Calendar

Users Manuals for IRCs using  
EASY

Internal IRCs' email addresses



## Your final decision Jun 1, 2018

Opened on: Jun 1, 2018

We have received your confirmation about accepting the study offer and are glad that you have decided to start your studies at Estonian Academy of Music and Theatre !

We will contact you regarding next steps at the earliest opportunity.



## Please review your offers Jun 1, 2018

Opened on: Jun 1, 2018

Dear applicant,

Hopefully the applying process has been easy and convenient for you :)

To go forward with your application, we kindly ask you to review the status of your offers and update your current decision status. If you already know where you will be studying, congratulations :) If otherwise, we would like to know more to be able to support you.

Above all, your feedback will help us reduce the risk of delays or issues with your admission process.

NB! Please pay close attention to the offer decision deadlines. The closest decision you have to make is only 10 day(s) as of this moment. If you miss a decision deadline, the offer may not remain valid!

Please go to the link below and follow the instructions carefully:

[AEC.dreamapply.com/applicant/offers-review](https://AEC.dreamapply.com/applicant/offers-review)

# Review your replies!

## Step 1

Review your replies

## Step 2

Make your decision or update your status

## Step 3

Finish

Please review the information below and make sure that you have fully understood the replies and the conditions.



Okay, continue to step 2 >



**Academic year 2019/20**

### Erasmus+ student mobility (BA)

Erasmus+ BA, exchange English

DreamApply Demo Institution • Dream Demo institution External



**IN: Accepted**

Sep 10, 2018



**Decision deadline: 20 Sep 2018**

# Confirm your final decision!

## Step 1

Review your replies

## Step 2

Make your decision or update your status

## Step 3

Finish

Please choose the offer you want to accept as your final decision. If you are not yet ready to make this decision, please let us know by choosing another option.



< back

🏆 Save my choices and finish



**I have decided where I will be going to study**

Please choose the offer you want to accept as your final decision:

Erasmus+ student mobility (BA)

🌐 Erasmus+ BA, exchange    💬 English    🏛️ DreamApply Demo Institution    ⚡ Dream Demo institution External



I haven't decided yet. Please ask me again next week



Decline all offers that I have received so far



Some other situation

# And it's done!

## Step 1

Review your replies

## Step 2

Make your decision or update your status

## Step 3

Finish

Please review the information below and make sure that you have fully understood the replies and the conditions.

Okay, continue to step 2 >



**Academic year 2019/20**

### Erasmus+ student mobility (BA)

Erasmus+ BA, exchange English

DreamApply Demo Institution + Dream Demo institution External



**IN: Accepted**  
Sep 10, 2018

Your final decision

