

**Information on the new framework study and examination regulations and on the new programme-specific regulations, here:
Significant changes compared to the previous regulations**

New framework study and examination regulations will come into force in the winter semester 2025/26, replacing the previous general sections of the SPOs. These framework study and examination regulations govern cross-programme matters for all bachelor's and master's programmes at HMTMH, with the exception of the interdisciplinary bachelor's programme (FüBA) and teacher training programmes.

- [Framework study and examination regulations for Bachelor's programmes \(RSPO-B\)](#)
- [Framework study and examination regulations for Master's programmes \(RSPO-M\)](#)

This information sheet is primarily intended for students who enrolled before the 2025/26 winter semester and contains information on the most significant changes compared to the previous regulations and the study and examination regulations contained therein.

What (significant) changes will the adoption of the new framework study and examination regulations entail for students who are already enrolled?

Regardless of the restructuring of the individual regulations, the provisions of the new regulations are largely based on the provisions of the previous general section of the SPO. Particular attention should be paid to the following 'substantive' changes:

Responsibilities (§6 and §7)

- Abolition of examination boards in favour of strengthening the role of programme spokespersons, who formally decide on the appointment of examiners and on various examination-related applications (including compensation for disadvantages and recognition).
- In future, the study commissions will act as examination-related appeal bodies in cases of conflict.

Recording of achievements, including for individual tuition (RSPO §10):

- Waiver of certificates for participation in individual tuition: Individual tuition is recorded by the examination offices on the basis of the allocation of individual tuition by the enrolment office. If the tuition does not take place to the extent intended, please discuss this with the teaching staff in good time. If mediation is required or in cases of conflict, students have access to various advisory bodies and contact persons, such as the examination offices, the programme representatives, and, in serious conflicts, the StuPa or the ombudspersons.
- Please note that entries will also be made for past teaching to ensure that student and examination records are as up to date as possible!

Examination periods (RSPO §13)

- In principle, the same examination periods as before (last two weeks before end of lecture period), but with the possibility of different periods for certain types of examinations and, if there are valid reasons, other examination periods

New, extended period for registering for examinations (RSPO §14)

- Registration for examinations: in the winter semester from 1 October to 15 November, in the summer semester from 1 April to 15 May

- Please note: With a few exceptions (IJK programmes, B.A. and M.A.: Special Education)), examinations in Bachelor's and Master's programmes can no longer be registered using the previous paper forms, but should be registered digitally via the Examination Service Desk:
- [Neues Ticket - Ticket - ServiceDesk \(HMTMH\)](#).

Written work (RSPO §16)

- Written work must be submitted electronically (PDF files by email).
- Paper versions of coursework are only required at the request of the examiner (please clarify this bilaterally!).
- For final theses, a paper version must also be submitted to the library.
- Templates for the cover sheet and the declaration of originality will be available soon in LMS

Repeating examinations (RSPO §17)

- Clarification of the procedures for repeating examinations, with a slight extension of the time allowed for repeat examinations (before the end of October or the end of April of the following semester)
- repeating examinations outside the examination periods is still possible in consultation with the examiners
- Repeat dates must be communicated to the examination offices in advance
- Clarification of the procedures for repeating assignments, with the (new) option of revision

Various 'opening clauses'

- In justified exceptions, there are various 'opening clauses' to allow greater consideration of individual circumstances, for example in the case of examinations outside the usual period.
- Exceptions to the normal regulations must be justified separately and require the approval of the examiners and, if necessary, the programme representatives. They must be applied for at the Examination Office.

Monitoring of study progress and degree completion (RSPO §25)

- In future, there will be moderate but binding deadlines for the completion of study and examination requirements, which are intended to ensure successful completion of studies and graduation within a reasonable period of time.
- The deadlines for RSPO degree programmes are set out in §25 and are as follows:
- **For eight-semester Bachelor of Music degree programmes:**
 - o The intermediate examination (courses in the first four semesters) must be passed within six semesters, with the possibility of applying for an extension of up to two additional semesters. This means that the maximum duration of study until the intermediate examination is eight semesters!
 - o The degree should be completed within 10 semesters, with the possibility of applying for a maximum of 2 additional semesters. This means a maximum of 12 semesters to complete the degree.
- **For six-semester Bachelor of Arts degree programmes.**
 - o At least 60 credit points must be earned within 4 semesters, with the possibility of applying for an extension of this period by a maximum of 2 semesters.
 - o The degree should be completed within 9 semesters, with the possibility of applying for an extension of one additional semester. This means a maximum of 10 semesters to complete the degree.
- **For Master's programmes leading to an M.A. or M. Mus. degree.**
 - o Proof of performance in the first two semesters must be provided after 4 semesters.
 - o The degree must be completed within twice the standard period of study.
- In all cases, the reference is to study semesters, i.e. semesters of leave of absence are excluded.
- If you do not complete your programme within these deadlines without a very good reason, you will be deemed to have definitively failed the programme and exmatriculated.
- In this case, there will be an individual case by case review with the rights for students to be heard.

Measures to maintain trust in the transition period (§ 30)

- Students enrolled for the first time before the 2025/26 winter semester are protected by the principle of legitimate expectations. Regardless of the length of your studies to date, all students have four semesters to meet the deadlines for study progress or degree completion.
- If necessary, students can request an overview of their current academic achievements from their examination offices and seek advice there.

What changes will the adoption of the new programme-specific study and examination regulations bring for students who are already enrolled?

First of all, very little will change for students!

With the adoption of the new framework study and examination regulations, it was necessary to re-adopt the previous programme-specific parts of the SPOs as separate regulations. These apply in conjunction with the RSPO in their current version.

The new regulations can be viewed on the pages of the individual degree programmes under [Programmes of Study](#). The old regulations can be found in the LMS.

The module handbooks are no longer part of the regulations, but are published as separate documents on the website in their current version.

Otherwise, the changes compared to the previous regulations are minimal for students and mainly concern the abolition of examination boards in favour of strengthening the role of the programme spokespersons. The study commissions responsible for the respective programmes act as an appeal body in the event of a conflict.

With a few exceptions, students in the most recently valid regulations will be automatically 'transferred' to the new regulations. This transfer does not entail any disadvantages for students.

The following deviating regulations apply:

- Students with approved applications to remain in older than the most recent valid regulations may continue their studies in accordance with the regulations therein, provided that these stipulate a different course of study and involve different course plans. This applies in particular to students in the Bachelor's programmes in Artistic-Pedagogical Education and Jazz and Jazz-Related Music. In these cases, the previous programme-specific regulations of the SPOs in conjunction with the RSPO apply.
- Further 'content-related' changes have been made to the Bachelor's programme in Popular Music in order to optimally prepare students for different career prospects. Students may remain under the previous regulations upon request. If you wish to study under the new regulations, your previous achievements will be recognised accordingly. The Examination Office and the programme director will provide separate information and advice on this matter.

In all matters relating to examinations, the relevant examination offices will be happy to advise you, as will the programme representatives if necessary.

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